

General Instructions for Trainings

- All interested parties are requested to fill separate reservation form for each programme and submit to the SLAB and settle the payments and complete registration process at least **one week before the programme**.
- Reservation slip could be download from the SLAB website
- Reservations will be done **first come first serve basis**
- For Assessor Training maximum number of participants is 20 and other general training programmes maximum number of participants is 45.
- For Assessor Training, Application form for Assessor Training and updated CV are required to complete registration. Please download relevant forms from SLAB website.
- All dates are given as tentative dates and can be changed due to unavoidable circumstances and cancellation of programmes will be notified to registered participants in advance and highlighted in the plan.
- Additional Trainings mentioned in the training prospectus may be arranged on demand.
- Venue of the programme is SLAB training room unless specified in the training schedule or notified by the SLAB
- Before sending your reservation form, please check the target group and qualification criteria (only for assessor training)
- Charges indicated in the plan may be changed due to government tax policies and revised fees will be changed accordingly.

Qualification Criteria for SLAB Assessor Training

Medical Testing laboratories

- B.Sc. degree with four (04) years of work experience in a technical field (testing laboratory) and two of which shall be in the assigned field of testing.

System certification bodies

- B.Sc. degree with four (04) years of work experience in a technical field and two years of which in quality management and quality system auditing.
- Successfully completed Lead auditor course on QMS, EMS, EnMS, FSMS, OHSAS, IMS, ISMS or any other management system.
- Having knowledge on the technology used for manufacturing of items, materials and products or services or they are used or intended to be used.
- Having knowledge and ability to apply relevant standard requirements, processes, HACCP principles, PRPs etc. specially for the food chain sector being assessed for FSMS.
- Having knowledge of the regulatory and statutory requirements, client business sector and cultural and social customs related to the categories and geographic areas to be assessed.
- Having knowledge on FSSC 22 000, FSC

Product certification bodies

- B.Sc. degree with four (04) years of work experience in a technical field (product certification, scheme development) and two years of which in quality management and auditing.
- Having knowledge on the technology used for manufacturing of items, materials and products or services or they are used or intended to be used.
- Having knowledge of the regulatory and statutory requirements, client business sector and cultural and social customs related to the categories and geographic areas to be assessed.
- Having knowledge on Global Organic Textile Standards (GOTS), Good Manufacturing Practices (GMP), Good Agricultural Practices (GAP)

Personnel Certification bodies

- B.Sc. degree with four (04) years of work experience in a technical field (Personnel certification, scheme development) and two years of which in quality management and auditing.
- Having knowledge on the technology used in executing the trade of persons being assessed
- Having knowledge on regulatory and statutory requirements relevant to the trade
- Having knowledge on curriculum development, testing and evaluation of training courses

GHG Validation/ Verification Bodies

- B.Sc. degree with four (04) years of work experience in a relevant technical field
- Having knowledge on the quantification and reporting of GHG emissions and removals at organizational and project level and validation or verification of GHG assertions
- Having knowledge of the regulatory and statutory requirements relevant to GHG Validation/Verification activities